

DECLARATION BY APPLICANT 申明

本人清楚以上条例, 自愿申请报名参加贵院修读有关课程, 并遵守贵院的一切规章制度.

I HAVE READ AND UNDERSTOOD THE ABOVE TERMS AND CONDITIONS.

1. I confirm that all the information stated in this application form is true, complete and correct. I understand that my application shall be withdrawn by SDH Institute if the information herein provided proves to be false. 本人确认所填写的所有信息都是真实、完整、正确的. 我明白如果所提供的信息不真实有效, 我的申请将被 SDH Institute 撤销.
2. I authorise the School to conduct any inquiry / investigation into the above information for authentication purposes. 我授权学校对以上信息进行任何认证核实调查.
3. I have been advised by the School and/or its agent on the following which is available on the School website: <http://www.sdh.edu.sg>:
学校/代理人已告知以下信息, 信息也可在本学的网站 <http://www.sdh.edu.sg> 获得:
 - School fees and charges; 学校费用及收费
 - Refund policies. 退款政策
4. I am fully aware that while I am a student of the School I shall abide by all the statutes, by-laws, regulations of the School and other regulatory bodies. 我充分意识到我作为贵校的学生时应当遵循的所有法规, 法律, 校规及其他监管机构的监督.
5. I confirm that I have received all information on:
本人确认我已经得到有关以下事项的信息:
 - Fee Protection Scheme 学费保障计划
 - Letter of Offer and SDH Institute's Service Commitment Policies 录取通知书和 SDH Institute 的服务承诺政策
 - Medical Insurance (Per calendar year) 住院医疗保险
 - Course Entry Requirements 课程入学要求

Signature of Applicant : _____

申请人签名

Signature of Parent / Guardian: _____

(If applicant is under 18):

家长/监护人签名(如申请人年龄低于 18 岁)

Date : _____

日期

Date: _____

日期

Authorised Agent/ Referred By: _____

仲介代理/推荐人

Consultant Name: _____

课程顾问姓名

Remarks 备注: _____

Supporting Document Checklist

For Local Students 本地学生

1. Duly completed and signed SDH Institute's Application Form and Pre-Course Counseling Form 正式完成和签署 SDH INSTITUTE 申请表和课程咨询表
2. Applicant's NRIC/Work Pass (For verification purpose only) 申请人身份证/工作准证 (需用来认证)
3. Applicant's education certificates and result transcripts 毕业证书和成绩单的公证书复印件
4. Applicant's updated resume if applicant has worked more than one (1) year 申请者工作简历
5. 1 copy of applicant's recent passport-sized photograph or scanned copy JPEG 400 X 514 申请人护照照片, 或扫描件, 尺寸大小: 400 X 514

For International Students 海外学生

1. Duly completed and signed SDH Institute's Application Form and Pre-Course Counseling Form 正式完成和签署 SDH INSTITUTE 申请表和课程咨询表
2. Applicant's Birth Certificate (For verification purpose only) 申请人出生证明(需用来认证)
 - Notary certificated true copies for both original version and English translation (*if they are not in the English Language*)
公证书复印件一份和英语翻译版一份 (如果公证书不是英文版)
3. Applicant's valid passport (the front and back pages showing the person's particulars and important information) (For verification purpose only)
申请人有效的护照照片 (前页和后页有个人详细资料和重要信息) 以防万一, 申请者最好提供护照所有页的复印件 (需用来认证)
4. Applicant's education certificates and result transcripts 毕业证书和成绩单的公证书复印件
 - Notary certified true copies for both original version and English translation (*if they are not in the English language*)
公证书复印件一份和英语翻译版一份 (如果公证书不是英文版)
5. Documentary proof of financial ability in the form of bank statement/fixed deposit accounts/saving accounts (for visa-required countries)
银行固定存款账户存款证明, 办理签证国家的存款账户证明
6. Applicant and/or parent's letter of employment with English translation (for visa-required countries).
申请人或其父母的就职证明 (英文版)
 - Employment Letter should indicate the following details and should not be issued more than 1 month ago:
就职证明的发行日期应该不超过一个月
 - a) Company Name (公司名字)
 - b) Date of commencement of work (开工日期)
 - c) Designation (职位)
 - d) Salary per month (月入薪水)
7. 1 copy of Applicant's recent passport-sized photograph or scanned copy JPEG file size: 400 X 514.
申请人近期护照照片, 或扫描件, 尺寸大小: 400 X 514
8. Future Plan after completion of the course. **(If the applicant is 25 years old and above.)**
完成课程后的未来计划书 (如果申请人是 25 岁及以上)

Bank Details

Note: All bank charges shall be borne by the student. Fees, imposed by the Singapore Immigration and Checkpoints Authority for the issuance of Student's Pass and other relevant charges for services by third parties such as medical examination, airport pickup and hostel accommodation shall be paid directly by the student to the third parties concerned.

Methods of Payment

All fees are shown in Singapore Dollars. Accepted methods of payment can be found at SDH Corporate Website under Fee Payment.

An official receipt will be issued upon payment.